

## 2026 Orientation Schedule (PCA/PCT)

### Monday

| EVENT                          | TIME            | LOCATION                                                                                                          | NOTES                                                                  |
|--------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| New Employee Orientation (NEO) | 8:30 AM-4:30 PM | Hosted by Human Resources. Please contact your HR Generalist with NEO questions, including location and schedule. | For all PCAs/PCTs <u>except</u> travelers and Return to Work PCAs/PCTs |

### Tuesday

| EVENT                                                        | TIME               | LOCATION                                                                                         | NOTES                                                  |
|--------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| Electronic Health Record Training (APeX and Other Platforms) | 8:30 AM – 10:30 AM | Nursing Innovation and Education Center<br><i>2001 The Embarcadero Suite 1100, San Francisco</i> | See rosters at Nursing Innovation and Education Center |
| Foundations of Professional Practice                         | 10:45 AM – 3:00 PM | <i>*Return back to Suite 1100 after APeX training for Foundations</i>                            | For all PCAs and PCTs                                  |

### Wednesday

| EVENT                       | TIME               | LOCATION                                | NOTES             |
|-----------------------------|--------------------|-----------------------------------------|-------------------|
| Safe Patient Handling (SPH) | 8:30 AM – 12:00 PM | Nursing Innovation and Education Center | For all PCAs/PCTs |

## Clinical Schedule

Contact unit/practice area.

## Orientation Week Start Dates

Jan 5, Jan 26, Feb 23, Mar 9, Apr 6, Apr 27

May 18, June 8, June 29, July 20, Aug 17, Aug 31, Sept 21

Oct 5, Oct 26, Nov 16, Dec 7