

## Emergency Action Plan for **Facilities Services -EAP- 2001 The Embarcadero**

### Contact Persons For This Plan

	Name	Email	Work Phone
<b>Primary</b>	KATE E SHIMSHOCK	kate.shimshock@ucsf.edu	(415) 502-8071
<b>Alternate</b>	DWAYNE TAYLOR	dwayne.taylor@ucsf.edu	(628) 241-6514

### Emergency Assembly Areas Post-Evacuation

Primary	Alternate	Designated Waiting Area(s) If In Need Of Assistance To Evacuate
Across the street along the waterfront on Embarcadero Street.		

### Occupants With Emergency Roles

Name	Emergency Role	Home Workgroup
MARIA ELENA PARRA CONTRERAS	Floor Warden	Facilities Services
BILLY REYNOSO	Floor Warden	Facilities Services
FELIPE RUBIO	Floor Warden	Facilities Services
CHRISTOPHER K BOYD	Floor Warden	UDAR
TAMMY L HUNG	Floor Warden	UDAR
JERILYNN R MCCLAIN	Floor Warden	UDAR
JACQUELINE WHITE	Floor Warden	UDAR
MARIA CECILIA G CARINO	Floor Warden	HR
ALICE CHAN	Floor Warden	HR
AILEEN H TAM	Floor Warden	HR
DARRICK M LO	Floor Warden; Site Emergency Coordinator	Facilities Services
DWAYNE TAYLOR	Floor Warden; Site Emergency Coordinator	Facilities Services
LEEBO LEIESILIKA POMELE	Floor Warden	Facilities Services
KOSAL BO	Floor Warden	Office of Medical Affairs & Governance
CELSO Y DULAY	Floor Warden	Office of Medical Affairs & Governance
JAMES FRIEBERG	Floor Warden	Office of Medical Affairs & Governance
KATTI K T YANG	Floor Warden	Office of Medical Affairs & Governance
ERIC KEUNG WONG	Floor Warden	Office of Medical Affairs & Governance
JOEY LEJANO	Floor Warden	Center for Nursing Excellence and Innovation

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Plan Status	
<b>Current Plan Status</b>	Plan Review Complete
<b>Date This Status Became Current</b>	Aug 25, 2022
<b>Next Annual Review Due By</b>	Aug 31, 2023

**A. Purpose Of The Emergency Action Plan**

The Emergency Action Plan (EAP) is a way for your workplace to prepare and plan for a variety of emergency situations, e.g., medical emergencies, citywide disasters; power outages, hazardous chemical spills, fires, bomb threats, a civil disturbance, and earthquakes.

An Emergency Action Plan is required for each Administrative and Academic work space, and should be considered a part of every Department's basic health and safety responsibility. EAPs may be developed for an entire floor or area occupied by multiple departments, divisions, units, or labs; or may be written for a single unit/lab worksite.

It is important for staff to read and understand their work site Emergency Action Plan BEFORE an emergency occurs. Managers should share safety information with faculty, staff, and students; brief all new personnel as they join the department; and POST copies of the Emergency Action Plan in accessible locations. EAP owners are responsible for the annual review and update of their Emergency Action Plan(s).

The Emergency Action Plan can be organized by worksite (office, lab), by Division or Department, and by floor or building. Collaboration between neighboring work spaces on the same floor to develop a single "Neighborhood" EAP is encouraged.

For additional information regarding the Emergency Action Plan requirement, please review the Emergency Action Plan Team Manual at <http://police.ucsf.edu/emergency-management/emergency-action-plan-eap>.

Last Update: November 5, 2020  
 Review: August 28, 2018

**B. Buildings Covered (in Whole or Part)**

Building Name	Address Line 1	Address Line 2	Building Coordinator (or Equiv)	Alternate Bldg Coordinator (or Equiv)	Comment
2001 The Embarcadero	2001 The Embarcadero		DWAYNE TAYLOR	DARRICK M LO	

**C. Specific Work Area (Within the Above Buildings) Covered By This Plan**

<b>Work Area Covered By This Plan</b>	All buildings all rooms.
<b>Additional Description of Work Area</b>	
<b>Location Tag</b>	Other
<b>Other Location Tag</b>	Other Status Collection Point
<b>Animal Facilities In This Work Area?</b>	No
<b>Animal Facilities Location/Details</b>	

**D. Instructions For Reporting Emergencies**

**EMERGENCY:**

**911**

To reach UCSF police, dial 911 from any campus phone or 415-476-6911 from a non-campus phone.

Non-Emergency:

415-476-1414

The caller should provide as much information about the emergency as possible, including locations affected, any health and safety issues, missing persons, or other pertinent and relevant information.

**D. Instructions For Reporting Emergencies**

For large scale or regional disasters where communications are impeded, such as a significant earthquake, please report situation status to the Status Collection Point (East Zone - Koret Quad, West Zone - Emergency Shed at LPPI ).

Last Update: November 5, 2020

**E. Instructions For Evacuation**

- Cease all work immediately upon notification of the event (by alarm or direct notification)
- Shut down critical equipment in the area, if possible, without placing yourself or your work or research at risk
- Take essential personal belongings, if safe to retrieve items
- Close doors but do not lock them
- Proceed to the nearest stairwell (noting any injuries, hazards or personnel remaining in the building) - DO NOT attempt to use elevators
- Go to the floor of the building that exits to street level and exit the building immediately
- For high rise buildings, evacuate 4 floors down or until you no longer hear fire alarms
- Report to your Emergency Assembly Area
- Check in with your Floor Warden/designee to be accounted for and to report any issues
- Keep entrances, sidewalks, driveways and fire lanes clear
- Do not re-enter the building until you have been notified by Security, emergency response personnel, or Floor Wardens that it is safe to do so – DO NOT enter the building simply because the alarm has been silenced!
- If you are unsure it is safe to re-enter a building, ask emergency response personnel or call 415-476-1414

Last Update: November 5, 2020

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<b>Evacuation Route</b>	<b>Primary:</b> Use fire safe stairs in buildings.
	Evacuation routes are the safest routes determined by the floor wardens at the time of the incident.
	<b>Secondary:</b>
<b>Emergency Assembly Area</b>	<b>Primary:</b> Across the street along the waterfront on Embarcadero Street.
	<b>Secondary:</b>
<b>Designated Waiting Area(s)</b>	

**F. Instructions For Sheltering In Place**

There may be situations when it is safest to stay where you are and avoid any uncertainty outside. This can be due to hazardous material releases, fires, explosions, or chemical spills. If a shelter in place order is given employees should follow these procedures to ensure their safety.

**How to choose a room to shelter in place:**

- Select a small, interior room, with no or few windows
- Choose a room where exterior doors and windows close completely and can be locked
- It is ideal to have a hard-wired telephone in the room you select (cell phone equipment may be overwhelmed or damaged in an emergency)

**Additional Notes:**

- Lock all available doors
- Turn off all fans, heating and air conditioning systems, if feasible
- Inspect emergency kits and supplies
- Updates on the situation and the 'all-clear' message may be communicated via WarnMe, overhead paging system, or by emergency response personnel
- Be prepared to improvise and use what you have on hand to seal gaps so that you create a barrier between yourself and any contamination

Last Update: November 5, 2020

**G. Instructions For Securing In Place**

## G. Instructions For Securing In Place

There may be situations when a location should be secured to prevent entry. This will usually be due to the possible presence of a violent intruder. If a secure in place order is given, employees should follow these procedures to ensure their safety.

### How to choose a room to secure in place:

- Select a small, interior room, with no or few windows
- Choose a room where exterior doors and windows close completely and can be locked
- It is ideal to have a hard-wired telephone in the room you select (cell phone equipment may be overwhelmed or damaged in an emergency)

### Additional Notes:

- Lock all available doors
- Silence cell phones
- Do not congregate in one portion of the room
- Avoid areas that can be seen from outside the room
- When first responders arrive, follow instructions and keep hands visible

Last Update: November 5, 2020

## H. Procedures For Specific Scenarios

### (1) MEDICAL EMERGENCY

- If you are injured or have a medical emergency in the workplace, call 911 or 415-476-6911 immediately if you are able. If you are unable to use the phone, verbally call for help. Anyone who hears you should summon help by calling 911 or 415-476-6911.
- If you witness an injury or medical emergency in the workplace, immediately assist the injured if it is safe for you to do so. Then call 911 or 415-476-6911 as soon as possible from a safe location. Become familiar with emergency notification procedures.

### (2) FIRE

A building occupant is required by law to evacuate the building when the fire alarm sounds.

- If you see a fire and the alarm is not sounding, immediately notify the fire department by activating the nearest manual alarm pull station. Call 911 or 415-476-6911 from a safe location to provide details of the situation.
- If trained, able and safe (with a sure and safe exit), use a portable fire extinguisher to extinguish the fire. Evacuate if one extinguisher does not put out the fire.
- Otherwise, evacuate the building as soon as the alarm sounds and proceed to the EAA.
- On your way out, warn others.
- Use stairs only; do not use elevators.
- Move away from fire and smoke. Close doors and windows if time permits.
- Check for heat - touch closed doors (NOT handles). Do not open them if they are hot.
- Enter the building only when instructed to do so by emergency responders.

### (3) EARTHQUAKE

#### (a) Inside the Building:

- Duck under the nearest sturdy object and hold onto it until the shaking stops. If you are not near a sturdy object, make yourself as small as possible and cover your head and neck.
- If you stand in a doorway, brace yourself against the frame and watch out for a swinging door or other obstruction.
- Avoid windows, filing cabinets, bookcases, and other heavy objects that could fall or shatter.
- Stay under cover until the shaking stops, then leave the building and go to the EAA or another designated location. Report to your roll taker.
- If safe, before evacuating, stabilize any laboratory procedure that could lead to further danger. (Example: turn off gas valves or electrical equipment.)

#### (b) Outside the Building:

- Move away from trees, signs, buildings, electrical poles and wires, fires, and smoke.
- Protect your head with your arms from falling debris.
- Proceed to the EAA or a pre-designated alternate assembly area. Report to your roll taker.
- Stay alert for further instructions.

### (4) DEMONSTRATION OR CIVIL DISTURBANCE

- Most demonstrations are peaceful and if one is conducted near or in your building, carry on business as usual. Avoid provoking or obstructing demonstrators. Should a disturbance occur, call Police for assistance.
- If protestors enter your building, let them. Try to carry on business as usual. If the noise becomes too great, or the crowd too large, feel free to close and lock your office doors and/or windows - this is a departmental decision.
- Do not close your buildings unless the Police advise you to. If it becomes necessary to evacuate, follow directions from

## H. Procedures For Specific Scenarios

Police. Proceed to the EAA and wait for additional instructions.

### **(5) CRIMINAL OR VIOLENT BEHAVIOR**

- Assist in making your work location a safe place by being alert to suspicious situations or persons and reporting them as outlined below. See something, say something - call local Police.
- If you are the victim of, are involved in, or a witness to any violation of the law such as assault, robbery, theft, overt sexual behavior, etc. call Police as soon as possible. If safe, wait for Police in order to provide them with more information.

### **(6) SUSPICIOUS PACKAGE**

- A suspicious-looking box, package, object, or container in or near your work area may be a bomb or explosive material.
- Do not handle or touch the object.
- Move to a safe area and call the Police immediately at 9+911 or 416/476-6911. Use a telephone in a safe area.
- Do not operate any power switches, and do not activate the fire alarm.

### **(7) EXPLOSION**

If there is an explosion:

- Take cover under sturdy furniture, or leave the building if safe and directed to do so by emergency responders.
- Stay away from windows.
- Do not light matches.
- Move away from the hazard site to a safe location.
- If instructed to evacuate, use the stairs only; do not use the elevators.

### **(8) BOMB THREAT**

If you receive a bomb threat (via the telephone):

- Stay calm and keep your voice calm.
- Pay close attention to details. Talk to the caller to obtain as much information as possible.
- Write down the date and time of the call.
- Take notes. Pay attention to details. Ask as many questions as possible:
  - When will it explode?
  - Where is it right now?
  - What does it look like?
  - What kind of bomb is it?
  - Where did you leave it?
  - Did you place the bomb?
  - Who is the target?
  - Why did you plant it?
  - What is your address?
  - What is your name?

Listen to the caller's voice. See if you can identify

- Speech patterns (accent, tone)
- Emotional state (angry, agitated, calm, etc.)
- Background noise (traffic, people talking and accents, music and type, etc.)
- Age and gender

Write down other data:

- Date and time of call
- How threat was received (letter, note, telephone)

Call the Police and relay the information from the bomb threat telephone call or bomb threat letter. Follow the Police's instructions.

Check your work area for unfamiliar items. Do not touch suspicious items; report them to the Police at 911 or 415-476-6911. If you are told by emergency responders to evacuate the building, evacuate immediately.

### **(9) HAZARDOUS MATERIAL RELEASE**

**(a) For Non-Users Of The Hazardous Material:** If a hazardous material is released or spilled near you and you are not a user nor knowledgeable about hazardous materials, call Police immediately and move away from the release area.

**(b) For Users Of The Hazardous Material:** If you are a hazardous material user and you cause a release of a hazardous material, you should know the emergency procedures for cleaning up a hazardous spill. All hazardous materials users should be trained on proper use and storage of hazardous materials, including proper procedures for preventing spills and emergency procedures when a spill occurs. If you have not been trained and don't know what to do, leave the area and warn others. When you are at a safe location, call Police immediately.

### **(10) UTILITY FAILURE**

- In the event of a major utility failure, notify Facilities Services Customer Call Center at 415-476-2021 (or the building

**H. Procedures For Specific Scenarios**

- owner, if you are off-campus in a leased space).
- Evacuate the building if the fire alarm sounds and/or upon notification by Police.
- In laboratory buildings, fume hoods do not operate during a power outage and many laboratories should not be used until ventilation is properly restored.

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**(11) ELEVATOR FAILURE**

If you are trapped in an elevator, use the emergency telephone inside the elevator to call for assistance or press the elevator alarm inside the elevator to signal for help.

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**(12) FLOOD OR PLUMBING FAILURE**

- Cease using electrical equipment.
- Evacuate the building if necessary and proceed to the EAA.
- Call Facilities Services Customer Call Center at 415-476-2021 if necessary.

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**(13) STEAM LINE FAILURE**

- Avoid live steam. Serious burns can result.
- Call Facilities Services Customer Call Center at 415-476-2021. If leased space, call the building owner or contact person.

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**(14) GAS SMELL**

If you smell natural gas:

- Cease all operations immediately.
- Do not operate light switches.
- Evacuate as soon as possible.
- Call Police at 911 or 415-476-6911.
- Call Facilities Services Customer Call Center at 415-476-2021. If your space is leased, call the building owner or contact person.

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**(15) VENTILATION PROBLEM**

If you smell odors coming from the ventilation system:

- Immediately notify Facilities Services Customer Call Center at 415-476-2021. If in leased space, notify the building owner or contact person.
- If necessary, cease all operations immediately.
- If necessary, evacuate the building and proceed to the EAA.
- If smoke is present, pull the fire alarm, then call Police at 911 or 415-476-6911 from a safe location.

Last Update: November 5, 2020

**I. Occupants With Special Duties During Emergencies**

Name	Department	Organizer Duties	Duties Pre-Evacuation	Duties Post-Evacuation	Rescue Or Medical Duties
MARIA ELENA PARRA CONTRERAS	F_FS FACILITIES SERVICES	Floor Warden			
BILLY REYNOSO	F_FS FACILITIES SERVICES	Floor Warden			
FELIPE RUBIO	F_FS FACILITIES SERVICES	Floor Warden			
CHRISTOPHER K BOYD	V_DEVELOPME NT	Floor Warden			
TAMMY L HUNG	V_DEVELOPME NT	Floor Warden			
JERILYNN R MCCLAIN	V_DEVELOPME NT	Floor Warden			
JACQUELINE WHITE	V_DEVELOPME NT	Floor Warden			
MARIA CECILIA G CARINO	F_HR ADMIN	Floor Warden			
ALICE CHAN	F_HR ADMIN	Floor Warden			

<b>I. Occupants With Special Duties During Emergencies</b>					
<b>Name</b>	<b>Department</b>	<b>Organizer Duties</b>	<b>Duties Pre-Evacuation</b>	<b>Duties Post-Evacuation</b>	<b>Rescue Or Medical Duties</b>
AILEEN H TAM	F_HR ADMIN	Floor Warden			
DARRICK M LO	F_FS FACILITIES SERVICES	Floor Warden;Site Emergency Coordinator			
DWAYNE TAYLOR	F_FS FACILITIES SERVICES	Floor Warden;Site Emergency Coordinator			
LEEBO LEIESILIKA POMELE	F_FS FACILITIES SERVICES	Floor Warden			
KOSAL BO	MEDICAL STAFF OFFICE	Floor Warden			
CELSO Y DULAY	MEDICAL STAFF OFFICE	Floor Warden			
JAMES FRIEBERG	MEDICAL STAFF OFFICE	Floor Warden			
KATTI K T YANG	MEDICAL STAFF OFFICE	Floor Warden			
ERIC KEUNG WONG	MEDICAL STAFF OFFICE	Floor Warden			
JOEY LEJANO		Floor Warden			

<b>J. Other Important Information</b>
No other information at this time.



## Appendices

Appendix 1: Alarm Systems	
Details Of Building Fire Alarm System	
Other Employee Alarm Systems In Building	Intrusion Alarm; Elevator Alarm
Details Of Other Employee Alarm Systems	

Appendix 2: Org Units That Have Staff In This Work Area
E_Ofc Innov Tech & Alliances
F_FS Facilities Services
F_HR Human Resources
V_Development

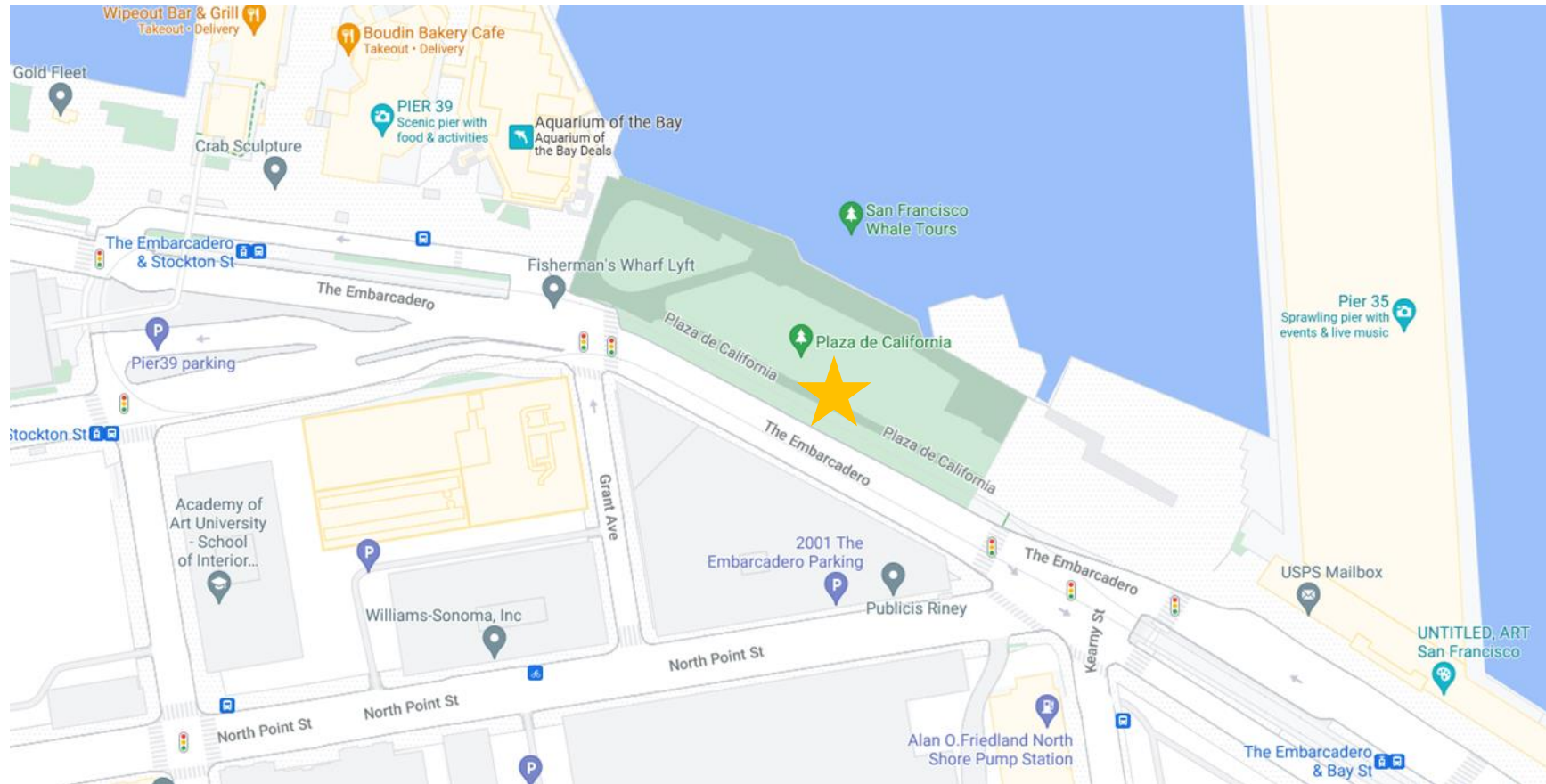
Appendix 3: Training Requirements
<p>Before implementing the emergency action plan, the employer shall designate and train a sufficient number of persons to assist in the safe and orderly emergency evacuation of employees. Campus Floor Warden training is available online at <a href="https://training.ucsf.edu/">https://training.ucsf.edu/</a> and search Campus Floor Warden.</p> <p>The employer shall advise each employee of his/her responsibility under the plan at the following times:</p> <ul style="list-style-type: none"> <li>• Initially when the plan is developed,</li> <li>• Whenever the employee's responsibilities or designated actions under the plan change, and</li> <li>• Whenever the plan is changed.</li> </ul> <p>The employer shall review with each employee upon initial assignment those parts of the plan which the employee must know to protect the employee in the event of an emergency. The written plan shall be kept at the workplace and made available for employee review.</p> <p>Last Update: November 5, 2020</p>

Appendix 4: Record-Keeping Requirements
<p>The written <u>Emergency Action Plan</u> shall be posted in the workplace, made available for employee review, and on-boarding of new employees shall include review of current EAP.</p> <p>A written <u>training record</u> shall be kept in the workplace and include, at minimum, a list of employees trained in the EAP, the date of training for each, and the employee's signature as confirmation. Training records shall be kept and available for a minimum of <b><u>one</u></b> year.</p> <p>Last Update: November 5, 2020</p>

Appendix 5: Contact Persons For This Plan				
	Name	Email	Work Phone	Cell Phone
<b>Primary</b>	KATE E SHIMSHOCK	kate.shimshock@ucsf.edu	(415) 502-8071	(415) 254-6567

<b>Appendix 5: Contact Persons For This Plan</b>				
	<b>Name</b>	<b>Email</b>	<b>Work Phone</b>	<b>Cell Phone</b>
<b>Alternate</b>	DWAYNE TAYLOR	dwayne.taylor@ucsf.edu	(628) 241-6514	(628) 241-6514

## UCSF Facilities Services Emergency Assembly Areas (EAAs) for 2001 The Embarcadero/2 North Point



**EAA Locations: Across the street along the waterfront on Embarcadero Street.**

**FS Facility Manager:** Mary Anne Hallacy, East Campus Facilities Manager, [Maryanne.Hallacy@ucsf.edu](mailto:Maryanne.Hallacy@ucsf.edu), (415) 823-9112

**FS Chief Engineer:** Ethan Ruan, Chief Engineer, [Ethan.Ruan@ucsf.edu](mailto:Ethan.Ruan@ucsf.edu), (415) 361-8485

# EVACUATION PLAN

You are at **2001 The Embarcadero**

N ⊕

**Floor 1**

**CALL 911  
FIRE/POLICE/  
MEDICAL**

- You Are Here
- Fire Alarm Pull Station  
Alarm will sound and white strobe lights will flash. Listen for instructions.
- Exit
- Primary Exit Path
- Secondary Exit Path
- Fire Extinguisher
- Elevator
- Stairs

**IN FIRE EMERGENCY DO NOT USE ELEVATOR. USE EXIT STAIRS.**

**PERSONS WITH DISABILITIES**

SHALL CALL 911, REPORT THEIR LOCATION, PROCEED TO THE NEAREST EXIT STAIRWELL AND AWAIT ASSISTANCE.

# EVACUATION PLAN

You are at **2001 The Embarcadero**

N ⊕

**Floor 2**

**CALL 911  
FIRE/POLICE/  
MEDICAL**

- You Are Here
- Fire Alarm Pull Station  
Alarm will sound and white strobe lights will flash. Listen for instructions.
- Exit
- Primary Exit Path
- Secondary Exit Path
- Fire Extinguisher
- Elevator
- Stairs

**IN FIRE EMERGENCY DO NOT USE ELEVATOR. USE EXIT STAIRS.**

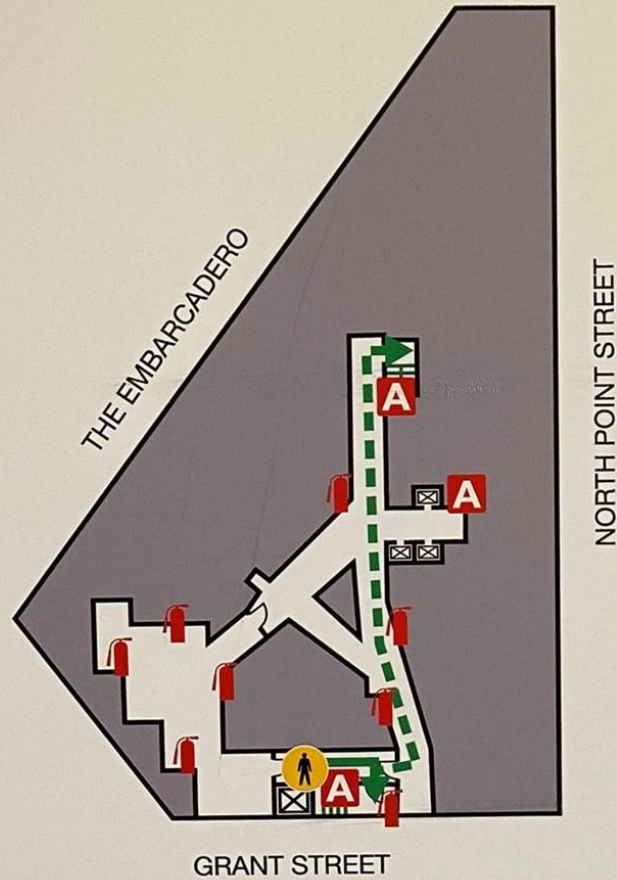
**PERSONS WITH DISABILITIES**

SHALL CALL 911, REPORT THEIR LOCATION, PROCEED TO THE NEAREST EXIT STAIRWELL AND AWAIT ASSISTANCE.



# EVACUATION PLAN

You are at **2001 The Embarcadero**



## Floor 3

**CALL 911  
FIRE/POLICE/  
MEDICAL**

- You Are Here
- Fire Alarm Pull Station  
Alarm will sound and white strobe lights will flash. Listen for instructions.
- Exit
- Primary Exit Path
- Secondary Exit Path
- Fire Extinguisher
- Elevator
- Stairs

# EVACUATION PLAN

You are at **2001 The Embarcadero**

**Garage**

**CALL 911  
FIRE/POLICE/  
MEDICAL**

- You Are Here
- Fire Alarm Pull Station  
Alarm will sound and white strobe lights will flash. Listen for instructions.
- Exit
- Primary Exit Path
- Secondary Exit Path
- Fire Extinguisher
- Elevator
- Stairs

**IN FIRE EMERGENCY DO NOT USE ELEVATOR. USE EXIT STAIRS.**

**PERSONS WITH DISABILITIES**

SHALL CALL 911, REPORT THEIR LOCATION, PROCEED TO THE NEAREST EXIT STAIRWELL AND AWAIT ASSISTANCE.

<b>UCSF ID</b>	<b>NAME</b>	<b>EMAIL ADDRESS</b>
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028777522	Abrams, Gina	gina.abrams@ucsf.edu
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027344258	Beltran, Maria	UNLISTED: RELEASE 9
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027043702	Cheng, Jessica	jessica.cheng@ucsf.edu
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028092880	Dinh, Kattie T	kattie.dinh@ucsf.edu



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Development Research Analyst	2001 The Embarcadero	
Executive Director of Development	2001 The Embarcadero	
Events Director	2001 The Embarcadero	
Assistant Events Manager	2001 The Embarcadero	
Vice Chancellor	2001 The Embarcadero	
Assistant Director	2001 The Embarcadero	
Executive Assistant	2001 The Embarcadero	
Executive Director	2001 The Embarcadero	
Senior Communications and Marketing Specialist	2001 The Embarcadero	
Purchasing Analyst	2001 The Embarcadero	FW
Accountant	2001 The Embarcadero	
Digital Communications Specialist	2001 The Embarcadero	
Chief Talent Officer	2001 The Embarcadero	
Director of Development, Neurosciences	2001 The Embarcadero	
Assistant Vice Chancellor	2001 The Embarcadero	
Assistant Director, Annual Fund	2001 The Embarcadero	
Director, Gift Administration	2001 The Embarcadero	
Events Coordinator	2001 The Embarcadero	
Sr. Creative Producer & Prog. Mktg. Mgr.	2001 The Embarcadero	
Director of Development	2001 The Embarcadero	
Applications Programmer	2001 The Embarcadero	
Prospect Development Analyst	2001 The Embarcadero	
Assistant Director, Foundation and Gift Accounting	2001 The Embarcadero	
Gift Administration Coordinator	2001 The Embarcadero	
Events Coordinator	2001 The Embarcadero	
Applications Programmer	2001 The Embarcadero	
Senior Associate Director, Top Donor Stewardship	2001 The Embarcadero	
Senior Donor Relations Writer	2001 The Embarcadero	
Senior Development Analyst	2001 The Embarcadero	
Senior Writer/Communications Specialist	2001 The Embarcadero	
Director of Development	2001 The Embarcadero	
Senior Director of Development, Corporate and Foundation R	2001 The Embarcadero	
Assistant Director of Development	2001 The Embarcadero	
Design Director	2001 The Embarcadero	
Associate Director of Donor Relations	2001 The Embarcadero	
Gift Processor	2001 The Embarcadero	
Senior Director of Development	2001 The Embarcadero	
Executive Assistant to Assistant Vice Chancellor	2001 The Embarcadero	
Senior Executive Director of Development, Neuroscience	2001 The Embarcadero	
Director, UDAR Budget and Administration	2001 The Embarcadero	
Fundraising Analyst	2001 The Embarcadero	
Associate Director of Development	2001 The Embarcadero	
Director of Marketing Communications	2001 The Embarcadero	
Communications Specialist	2001 The Embarcadero	
Executive Director	2001 The Embarcadero	
Director of Development, Neurosciences	2001 The Embarcadero	

Development Analyst	2001 The Embarcadero	
Associate Director, Alumni Annual Giving	2001 The Embarcadero	
Executive Director, School Development	2001 The Embarcadero	
Events Director	2001 The Embarcadero	
Administrative Analyst	2001 The Embarcadero	
Administrative Analyst	2001 The Embarcadero	
Administrative Analyst	2001 The Embarcadero	FW
Director, Accounting and Reporting	2001 The Embarcadero	
Associate Director	2001 The Embarcadero	
Director, Communications and Marketing	2001 The Embarcadero	
Research and Writing Analyst	2001 The Embarcadero	
Director, Gift and Endowment Planning	2001 The Embarcadero	
Senior Graphic Designer	2001 The Embarcadero	
Executive Director of Development	2001 The Embarcadero	
Director of Development, Surgical Specialties	2001 The Embarcadero	
Assistant Director, Prospect Development	2001 The Embarcadero	
Director of Development	2001 The Embarcadero	
Stewardship Officer, Donor Namings and Signage	2001 The Embarcadero	
Chancellor's Office Events Manager	2001 The Embarcadero	
Administrative Analyst	2001 The Embarcadero	
Communications and Marketing Specialist	2001 The Embarcadero	
Director, Annual Giving	2001 The Embarcadero	
Senior Prospect Development Analyst	2001 The Embarcadero	
Applications Programmer	2001 The Embarcadero	
Special Events Operations Manager	2001 The Embarcadero	
Senior Director, Advancement Communications	2001 The Embarcadero	
Associate Director, Development Programs	2001 The Embarcadero	
Gift Administration Supervisor	2001 The Embarcadero	
Direct Marketing Writer	2001 The Embarcadero	
Director, Gift and Endowment Planning	2001 The Embarcadero	
Office Assistant	2001 The Embarcadero	FW
Prospect Development Analyst	2001 The Embarcadero	
Project and Production Manager	2001 The Embarcadero	
Assistant Director, Special Giving	2001 The Embarcadero	
Director of Development, Children's Health	2001 The Embarcadero	
Director, Central Development Services	2001 The Embarcadero	
Senior Graphic Designer	2001 The Embarcadero	
Executive Director of Development	2001 The Embarcadero	
Director of Development	2001 The Embarcadero	
Gift Administration Analyst	2001 The Embarcadero	
Director, Annual and Special Giving	2001 The Embarcadero	
Gift Administration Analyst	2001 The Embarcadero	
Associate Director of Development	2001 The Embarcadero	
Events Manager	2001 The Embarcadero	
Assistant Director of Development	2001 The Embarcadero	
Assistant Director of Development	2001 The Embarcadero	
Senior Director of University Development	2001 The Embarcadero	

Senior Donor Relations Reporting Specialist	2001 The Embarcadero	
Assistant Director, Foundation Business Office	2001 The Embarcadero	
Assistant Director, Foundation and Gift Accounting	2001 The Embarcadero	
Donor Communications Specialist	2001 The Embarcadero	
Senior Fundraising Analyst	2001 The Embarcadero	
Executive Assistant	2001 The Embarcadero	
Data Integrity Analyst	2001 The Embarcadero	
Gift Administration Analyst	2001 The Embarcadero	
Digital Director, Advancement Communications	2001 The Embarcadero	
Associate Director of Development	2001 The Embarcadero	
Events Coordinator	2001 The Embarcadero	
Director, Information Systems	2001 The Embarcadero	
Assistant Director of Development, Cancer Programs	2001 The Embarcadero	
Data and Applications Support Manager	2001 The Embarcadero	
Senior Director, Annual and Special Giving	2001 The Embarcadero	
Annual Giving Coordinator	2001 The Embarcadero	
Executive Director, Principal Gifts & Strategic Initiatives	2001 The Embarcadero	
Senior Development Analyst	2001 The Embarcadero	
Director, Donor Relations	2001 The Embarcadero	
Executive Director, Special Events	2001 The Embarcadero	
Donor Relations Editor	2001 The Embarcadero	
Development Analyst	2001 The Embarcadero	
Applications Programmer	2001 The Embarcadero	
Senior Prospect Development Analyst	2001 The Embarcadero	
Executive Director, Gift Planning	2001 The Embarcadero	
Development Analyst	2001 The Embarcadero	
Chief Financial Officer, UCSF Foundation and Executive Director	2001 The Embarcadero	
Senior Director, Prospect Development	2001 The Embarcadero	
Administrative Analyst	2001 The Embarcadero	
Executive Assistant	2001 The Embarcadero	
Associate Director of University Development	2001 The Embarcadero	
Office Manager	2001 The Embarcadero	FW
Assistant Director, Development	2001 The Embarcadero	
Events Manager	2001 The Embarcadero	
Executive Director, Board Engagement	2001 The Embarcadero	
Volunteer Programs Analyst	2001 The Embarcadero	
Senior Executive Assistant	2001 The Embarcadero	
Director of Development	2001 The Embarcadero	
Assistant Director, Prospect Management and Research	2001 The Embarcadero	
Senior Director of Development	2001 The Embarcadero	
Video Production Assistant	2001 The Embarcadero	
Assistant Director, Community Fundraising	2001 The Embarcadero	

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# 2022-23 EAP Roster

August 25, 2022

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**I have read and understand my WORK SITE Emergency Action Plan**

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\* (EC) is the Emergency Site Coordinator

\* (FW) is the Floor Warden